

APPENDIX A
NEXUS Program
AUTHORIZED PERSONAL PROPERTY LIST

PHASE I/Orientation

1. Legal Papers
2. Prescription Glasses (2 pair)
3. Contact lenses and supplies
4. Address Book
5. Holy Book
6. Wedding ring (1 set)
7. One small religious medallion/necklace (Approximately 2"x2")
8. Big Book
9. Canteen (Personal hygiene items & writing materials)
10. T-Shirts – 9 – White Only
11. Socks – 12 pair
12. Underwear – 9
13. Tennis shoes or shoes/boots. Purchase price less than \$100.00. No more than two pair of personal shoes total. (Receipt should be included)
14. Thermal Underwear tops and bottoms. White/cream only. Three sets only.
15. Gym shorts –2, \$50 or less (receipt required) (No sport logos or camouflage)
16. Sweat Pants-2, \$50 or less (receipt required) (No sport logos or camouflage)
17. Shower Shoes – One pair only.
18. One coat and one jacket. (No hooded sweatshirts & no leather or camouflage) (May not have insignias/logos larger than 3x3) \$100. 00 limit (Receipt must be included)
19. One knit stocking cap.
20. One pair of winter gloves. (no leather)
21. One alarm clock either manual or battery operated. No radios, CD players, cassette players etc...
22. Plastic combs, brushes (3)
23. Tooth brush battery operated or manual (2)
24. Toothpaste (3)
25. Dental Floss (2)
26. Mouth wash (2) (clear, no alcohol)
27. **Bar** Soap (6)
28. Deodorant (2) Stick or Roll-On only. (clear)
29. Conditioner/Shampoo or gel (2 each) (clear)
30. Q-tips
31. Medications and medical items as approved by NEXUS Program medical staff.
32. Manual Razor (1)
33. Disposable razors/replacements (24)
34. Shaving cream/lotion/gel (2) (no alcohol)
35. Finger/Toenail clippers (1 each) no file
36. Electric razor (1)
37. Hair/Beard trimmer (battery operated)- (1)
38. 3 Hi-Liters and 3 Sharpies- **No Sharpie fine point pens**
39. One book of stamps
40. One box of envelopes
41. 4 wireless legal pads
42. Pens – (14 total) (**No gel or V5**) Bic/Papermate Ball point only
43. Pencils – black or red (14 total) (no mechanical)
44. One small pencil sharpener

45. Photographs/pictures within a reasonable limit. No nudity, partial nudity or sexually explicit photos or pictures. Photos/pictures deemed inappropriate and/or detrimental to the treatment process are not allowed.
46. One plastic cup 16 ounces or smaller. (clear)
47. One plastic coffee cup 12 ounces or smaller. (clear)
48. One watch. Purchase price under \$100.00.
49. (2) wash clothes & bath towels (solid in color)
50. (1) Calendar (10 inch x 10 inch) Nature/Animals only

Additional Items for Phase II & III

51. Canteen (All categories) (must fit in a 12X11X18 crate)
52. 24 Colored Pencils
53. One sketch pad, no metal binder and no larger than 24"x24"
54. No more than \$5.00 cash from weekly budget for Phase II
55. No more than \$8.00 cash from weekly budget for Phase III
56. One throw rug no larger than 3'x3' and it must meet acceptable fire rating standards
57. Two personal books in your possession.
58. One magazine subscription. (limit 6 stored for monthly, 8 limit on weekly)
59. One newspaper subscription. (2 limit stored)
60. One small battery operated book lamp
61. One belt (no large/heavy buckles)
62. Two medium size bowls
63. Seven plastic hangers
64. Three (pants) (clothing must be clean, with no holes. Pants must be Wranglers, Rustlers, Lee or Levis (no baggy or carpenter fit) and blue in color.

Additional Items for Phase III

65. Five (shirts) and three (pants) (clothing must be clean, with no holes. May have hooded sweatshirt. Pants must be Wranglers, Lee, Rustlers or Levis (no baggy or carpenter fit). Shirts must not exceed \$25.00. NO plain white t-shirts. (Receipt should be included)) (May not have insignias/logos larger than 3x3)
66. Wallet 1 each.

Specialty items not listed must be cleared in advance by the Security Coordinator. Items not approved or on the approved list may be shipped out at the Family Member's expense.

Alcohol free and non-toxic items are preferred.

Phase clothing is not to be sent in until family member has phased up.

There will be no exchanging of clothing, if family member has appropriate clothing/shoes.

The following food and hygiene items are typically not authorized for receipt by family members from outside sources:

1. ***Caffeinated beverages such as tea, coffee and cocoa.***

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2. *Cocoa and herbal teas whether they are decaffeinated or not.*
3. *Sugar, cereal, perishables, canned goods, baked goods and items requiring freezing and/or refrigeration.*
4. *Items containing high percentages of alcohol and/or items containing toxic, flammable and/or caustic chemicals.*

5. *Sharp objects, glass and/or breakable items and/or containers which could pose a safety hazard when processing the property.*
6. *All intake hygiene items must be new and unopened.*

All unauthorized items must be sent out within 30 days or they will be donated or destroyed.

PHASE I

All items must be gender appropriate. Clothing that is suggestive, clothing with alcohol/drug logos or offensive sayings will not be permitted. Cut offs, tank-tops, spandex, stretch pants or any other clothing/items that would detract from the treatment process will not be allowed. Items containing alcohol as the main ingredient or in high percentages are not allowed. All property and packages are subject to search and limited to those items listed on NEXUS Property Policy 4.1.3 “Attachment A1”. The items listed on “Attachment A1” are the maximum amount allowed for personal possession. Any excess property will be processed as unauthorized/contraband property. Personal packages are limited to two per month by mail only. (This limit does not include packages that are considered privileged correspondence) Phase I Family Members are not allowed to possess food items in their room (unless medically cleared) nor are they allowed to have any food items mailed in.

Specialty items requested by a Family Member that are not listed on NEXUS Family Member Property Policy 4.1.3 “Attachment A1” must be cleared in advance (prior to ordering and/or shipping) by the Security Coordinator. Items that have not been approved in advance will be shipped out at the family member’s expense.

PHASE II & III

All items must be gender appropriate. Clothing that is suggestive, clothing with alcohol/drug logos or offensive sayings will not be permitted. Cut offs, tank-tops, spandex, stretch pants or any other clothing/items that would detract from the treatment process will not be allowed. Items containing alcohol as the main ingredient or in high percentages are not allowed. All property and packages are subject to search and limited to those items listed on NEXUS Client Property Policy 4.1.3 “Attachment A1”. The items listed on “Attachment A1” are the maximum amount allowed for personal possession. Any excess property will be processed as unauthorized/contraband property. Personal packages are limited to two per month by mail only. (This limit does not include packages that are considered privileged correspondence)

Perishables, canned goods, baked goods and items requiring freezing and/or refrigeration are not allowed. Food items include all drinkable and/or edible products. Food items received at the NEXUS Facility must fit in a container no larger than 12”x11x18”. The NEXUS Facility will not store food that exceeds the 12”x11x18” limit. Any excess food will be processed as unauthorized/contraband property.

APPENDIX A
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Food stored in Family Member rooms must fit into a container no larger than 12"x11x18". Any excess food will be processed as unauthorized/contraband property. (This includes all food items in your room) All food must be neatly stored in a container no larger than 12"x11x18" or on a shelf or in a drawer. Food will not be stored on the floor either openly or in a container, nor will it be stored on beds, writing desks, on the tops of dressers, tables, boxes/containers or in the hallway outside your room.

Specialty items requested by a family member that are not listed on NEXUS Property Policy 4.1.3 "Attachment A1" must be cleared in advance (prior to ordering and/or shipping) by the Security Coordinator. Items that have not been approved in advance will be shipped out at the family member's expense.