

MARTIN HALL PREA ANNUAL REPORT 2018

Prison Rape Elimination Act (PREA)

PREA was established and signed into law in 2003 by President George Bush. PREA addresses the problem of sexual abuse and sexual harassment of both adults and juveniles in the custody of U.S. correctional facilities. Major provisions address the development of standards for the detection and prevention of prison rape. Community Counseling and Correctional Services and Martin Hall has adopted a ZERO TOLERANCE policy on any sexual misconduct/sexual abuse or sexual harassment of youth in our facility. These measures are being accomplished through new policies, procedures and training of all youth, staff and volunteers.

The Prison Rape Elimination Act (PREA) Federal Standard 115.388 requires that each facility collect and review data "...in order to assess and improve the effectiveness of sexual abuse prevention, detection, and response policies, practices, and training." This report works to meet this standard as well as: Identify corrective action taken to address problem areas in the past year. Compare PREA related data to previous year's data and Identify problem areas to be addressed in the future.

Definitions & Acronyms:

ADP: Average Daily Population **PREA:** Prison Rape Elimination Act

Sexual Harassment: Repeated verbal comments or gestures of a sexual nature to a youth by another youth, staff member, contractor or volunteer, including demeaning references to gender, sexually suggestive or derogatory comments about body or clothing, or obscene language or gestures.

Sexual Misconduct/Abuse: Any of the following acts toward a youth in custody by another youth, staff member, contractor or volunteer with or without consent: contact between genitals, between mouth and genitals, penetration of genitals or anus by hand, finger, object or other instrument; intentional touching/contact, either directly or through clothing of the genital, anus, groin, breast, inner thigh or the buttocks that is unrelated to official duties or where a youth, staff member, contractor or volunteer has the intent to abuse, arouse or gratify sexual desire; any display by a youth, staff member, contractor or volunteer of his/her uncovered genitalia, buttocks or breast in the presence of a youth or voyeurism by a youth, staff member, contractor or volunteer.

Substantiated: The allegation is supported by sufficient factual evidence.

Unsubstantiated: The allegation is not supported by sufficient factual evidence.

Undetermined: The complainant withdraws the complaint or allegation, cannot be located or is uncooperative with the investigation.

Unfounded: The allegation is false or has no validity.

NOTE: The definitions above were paraphrased from the Department of Justice PREA Standards definitions.

Martin Hall embraced the principles of eliminating sexual misconduct and sexual harassment years before the PREA standards had been established. Martin Hall prohibits inappropriate relationships and contact within its facility, with high levels of supervision, coupled with single occupancy rooms and if requested private showers. These tools have

been successful in limiting and preventing sexual abuse, physical abuse, bullying and other incidents in our facility.

In 2012 Martin Hall established new policies and procedures to meet and where possible, exceed PREA standards. This includes strong Zero Tolerance, Retaliation and Investigation policies and procedures. The Zero Tolerance policy is for the protection of both youth and staff and for the elimination of sexual misconduct within the Detention facility. The Retaliation procedure is to protect an individual from retaliation after reporting a violation. The Investigation procedure is used to determine if allegations are founded or not. Investigations are also used to determine if changes are needed to be made in policies, procedures, facility, staffing, personnel assignments or supervision. All allegations are taken seriously and investigated thoroughly.

Martin Hall is committed to providing a safe and healthy environment for staff and inmates. Prevention of sexual assault, abuse or misconduct, and harassment in Martin Hall is paramount. The Martin Hall has zero tolerance policy toward sexual assault, sexual abuse or misconduct, and/or sexual harassment of residents by either other residents or staff.

In 2012 Martin Hall started an aggressive training program for all staff and volunteers. In 2013 Martin Hall continued to expand its training program. In January 2014, Martin Hall established a partnership with Lutheran Community Services Sexual Assault Family Trauma Response Center to increase our effectiveness in eliminating sexual misconduct in our facility. This relationship continues to improve as our two organizations work together on providing the youth at Martin Hall with excellent access to community providers who can assist when issues concerning sexual assault or abuse are detected.

PREA orientation is provided to residents who enter Martin Hall. Residents are informed of their right to be free from sexual abuse and sexual harassment. Additionally, residents are informed about Martin Hall's Zero Tolerance policy. In addition to orientation, each resident who spends more than 10 days at Martin Hall receives additional education on the Prison Rape Elimination Act. This education includes a video developed by the Office of Justice Programs through the Idaho State Police. The video provides an excellent overview of the Prison Rape Elimination Act and is developmentally appropriate for youth. Finally information is provided to residents regarding access to victim advocacy, through Lutheran Community Services and the reporting process.

Martin Hall's initial PREA Audit was conducted in August 2016. The Auditor indicated in his final report "after reviewing all pertinent information and pursuant to both resident and staff interviews, the Auditor finds that both agency and facility leadership have clearly made PREA compliance a high priority and have devoted a significant amount of time and resources to policy development and resident and staff training regarding all key aspects of PREA".

Investigations

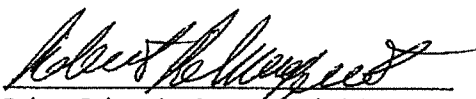
In 2017 between January 1 and December 31 there were no allegations of Staff Sexual Misconduct Reported and there were one allegation of staff sexual harassment reported (Staff harassing a resident). This one allegation of staff sexual harassment was unfounded. There were no allegations of resident on resident sexual misconduct and there were two allegations of resident on resident sexual harassment. One incident of resident on resident sexual harassment was unfounded and the two incidents of resident on resident sexual harassment were unsubstantiated.


Data Comparison

In 2015 there were four (4) alleged incidents of either youth on youth sexual acts or staff sexual misconduct. In all cases in 2015 the allegations were either unfounded or unsubstantiated. In 2016 there was one unfounded report of non-consensual youth on youth sexual act reported. In 2017 there were no allegations of Staff Sexual Misconduct Reported and there were one allegation of staff sexual harassment reported (Staff harassing a resident). This one allegation of staff sexual harassment was unfounded. There were no allegations of resident on resident sexual misconduct and there were two allegations of resident on resident sexual harassment. One incident of resident on resident sexual harassment was unfounded and the two incidents of resident on resident sexual harassment were unsubstantiated.

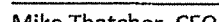
Report based on the Annual Survey of Sexual Violence for Martin Hall

	Target Year	2015	2016	2017
On December 31 of the Target Year, how many males were in custody?		12	14	13
On December 31 of the Target Year, how many females were in custody?		4	4	7
On December 31 of the Target Year how many total juveniles were in custody?		16	16	20
Between January 1 and December 31 of the Target Year, how many juveniles were admitted to the facility?		577	451	408
 The total ADP for the Target Year was:		 24.3	 15.93	 15.38
 Between January 1 and December 31 of Target Year, how many Non-consensual youth-on-youth sexual acts were reported?		 1	 1	 0
Of those acts in #8, how many were substantiated?		0	0	0
Of those acts in #8, how many were unsubstantiated?		0	0	0
Of those acts in #8, how many were unfounded or undetermined?		1	1	0
Of those acts in #8, how many are still under investigation?		0	0	0
 Between January 1 and December 31 of Target Year, how many Allegations of Staff Sexual Misconduct were reported?		 3	 0	 0
Of those acts in #9, how many were substantiated?		0	0	0
Of those acts in #9, how many were unsubstantiated?		1	0	0
Of those acts in #9, how many were unfounded or undetermined?		2	0	0
Of those acts in #9, how many are still under investigation?		0	0	0
 Between January 1 and December 31 or the Target Year, how many Allegations of sexual harassment were reported?		 0	 0	 3
Of those acts in #10, how many were substantiated?		0	0	0
Of those acts in #10, how many were unsubstantiated?		0	0	1
Of those acts in #10, how many were unfounded or undetermined?		0	0	2
Of those acts in #10, how many are still under investigation?		0	0	0


 Robert Palmquist, Program Administrator


 Marwan Saba, PREA Coordinator


 Heidi O' Cain, PREA Compliance Manager
 January 22, 2018


 Mike Thatcher, CEO



CCCS, INC.
**MARTIN HALL JUVENILE DETENTION
FACILITY**

**P.O. Box 670
201 South Pine
Medical Lake, WA 99022**

DATE: January 22, 2018

To: File

FROM: Robert J. Balmquist, Program Administrator
Heidi O' Cain, RN, PREA Compliance Manager

RE: Staffing plan review

A review of the staffing plan for calendar year 2017 indicates generally accepted secure residential practices were met throughout the year. There were no specific areas of inadequacy, appropriate on call staff were available throughout the year to successfully met staffing requirements. Additionally there were adequate numbers of supervisors available. There were no instances where there was a prevalence of sexual abuse reporting on particular shifts, or in particular areas or with particular personnel. Residents who have been charged with predatory sexual behavior are specifically monitored to ensure the safety of all residents. Martin Hall staff diligently program all residents including those who have been charged with predatory sexual behavior.

The average daily population for Martin Hall during 2017 was 15.93

- Generally accepted secure residential practices are met: **A review of current policies, standard operating procedures and practices was completed, no overall changes were indicated; some minor changes were made to written policies to clarify language.**
- Findings of inadequacy are addressed. **There were no findings of inadequacy in 2017.**
- Adequate numbers of Supervisory personnel. **There were adequate numbers of Supervisory personnel on duty during each shift in 2017.**
- Physical plant inadequacies, such as "blind spots" on video monitoring systems are addressed to the maximum extent possible. **A complete review of camera placement was conducted, no changes were recommended.**
- Responses are made where there is a prevalence of sexual abuse reporting on a certain shift, in a certain location, with certain personnel, or as pertaining to other factors. **Of the three incidents (all sexual harassment) that occurred in 2017, two were unfounded and one was unsubstantiated. There were no specific recommended changes to operating procedures; all three incidents were alleged to have occurred on the Day Shift.**
- Programs occurring on a particular shift. **No changes**
- The composition of the resident population. **The resident population remained stable throughout the year; the average daily population was 15.38.**
- Applicable state and federal laws and regulations. **No changes**
- Any other relative factors: **No changes**

Community, Counseling and Correctional Services, Inc.

Martin Hall Staffing Plan

January 2018

Community Counseling and Correctional Services Inc. has operated the Martin Hall Juvenile Detention Facility since November of 1999. Martin Hall is located on the campus of Eastern State Washington Hospital in Medical Lake Washington, some 15 miles southwest of Spokane Washington. The member counties are Adams, Asotin, Douglas, Ferry, Lincoln, Pend Oreille, Spokane, Stevens and Whitman Counties. In addition, Martin Hall provides detention services to two Native American Tribes.

The mission of Martin Hall is to be a professional juvenile detention facility that provides quality community service, valuable life skills, best practice programming, and education to youth in our custody. It also will provide detention of juvenile offenders in a safe and supportive environment following the laws of Washington State and meet the detainees' health, safety and welfare needs in a secure facility.

The vision of Martin Hall Juvenile Detention facility is to take a leadership role within the juvenile corrections field by promoting accountability for all employees and juveniles. We will do this by developing competency through progressive employee training and innovative programming that instills the social values of respect and an appreciation for individual rights.

Our facility also fully supports the Prison Rape Elimination Act (PREA). Martin Hall ensures Zero Tolerance toward all forms of sexual abuse and sexual harassment and the Zero Tolerance approach to prevent, detect and respond to sexual abuse and sexual harassment.

Martin Hall is a 68 bed co-gender facility. Residents are housed in the same building but down separate housing wings.

Martin Hall Juvenile Detention Facility Statistics for 2017

Total Intakes:	
Age Range:	10 years - 18 years
Average Age:	15.37 yrs.
Average Female Age:	15.21 yrs.
Average Male Age:	15.44 yrs.
Average Length of Stay:	12.5 days
Average Female Stay:	11.83 days
Average Male Stay:	13.25 days

Our facility is equipped with updated digital surveillance cameras. The use of video surveillance equipment is used in various areas inside the facility. These cameras are used as a deterrent and to protect residents from sexual abuse.

Martin Hall has a total of 25 full time staff and on average 5 part-time staff.

The PREA Compliance Manager is responsible for all issues concerning PREA and oversight with regards to keeping our facility PREA compliant. The PREA Compliance Manager (H. O'Cain, RN) is responsible for PREA trainings. The PREA Compliance Manager works with the PREA Coordinator at the corporate level. The PREA Compliance Manager is supervised by the Program Administrator.

Our Registered Nurse works Monday through Friday, 9:00 am to 5:00 pm. The Nurse is responsible for medical care of residents in conjunction with outside providers. The Program Administrator, Chief Juvenile Corrections Officer and Case Manager work Monday through Friday 7:30 am to 4:00 pm.

Juvenile Correctional Officers provide coverage 24/7/365. Day shift is scheduled 6:00 am to 2:00 pm. Swing Shift is scheduled 2:00 pm to 10:00 pm and Graveyard shift is scheduled 10:00 pm to 6:00 pm.

Martin Hall adheres to the PREA standard 115.313 which requires minimum direct care staff to youth ratios of 1:8 during waking hours and 1:16 during sleeping hours. These minimum ratios must be met at all times except in the case of unforeseen and temporary circumstances. Any time that the minimum staffing ratios are not met the circumstances must be documented in the Exigent Log that lists the reason(s) and the duration that the minimum staff-to-youth ratio was not met and any actions taken to correct the situation.

Staff Supervision of Youth:

Direct care staffs are required to maintain line-of-sight supervision of youths at all times except when youth are locked in their individual sleeping rooms. Staffs are required to carry a two-way radio at all times. Staff must complete a minimum of 25 hours of training annually, including training on delivery of programming specific to the composition of the resident population, crisis intervention training, and training on preventing, detecting, and responding effectively to sexual abuse and sexual harassment of youth.

Supervisory Personnel:

At least one supervisory level person, including Administrators, Shift Supervisors, will always be on duty. At least one of the following will always be on call, the Administrator, a Program Manager or the Chief JCO. On-duty supervisory personnel are required to always be accessible to direct and oversee building operations and safety, and respond to crisis or incidents. On-call administrative personnel must be available to respond promptly and effectively in the event of crisis or emergencies at the facility.

Video Monitoring Systems:

There are 46 recorded cameras at Martin Hall. All key areas of the facility are now under 24 hour camera surveillance. There have been no changes to the Camera system in 2017. There are no recommended changes in the camera system for 2017. A review of all PREA related investigations did not indicate a need to make changes to the camera placement.

PREA Audit:

On December 5, 2016, Martin Hall received notification indicating the facility was in compliance with the PREA standards for Juvenile Facilities. The Auditor indicated in his final report "after reviewing all pertinent information and pursuant to both resident and staff interviews, the Auditor finds that both agency and facility leadership have clearly made PREA compliance a high priority and have devoted a significant amount of time and resources to policy development and resident and staff training regarding all key aspects of PREA".


Staffing Plan Review

This staffing plan will be reviewed no less frequently than once annually by facility Administration in collaboration with the PREA Compliance Manager. The staffing plan review will be documented and recommendations for modification to the staffing plan implemented as applicable and appropriate.

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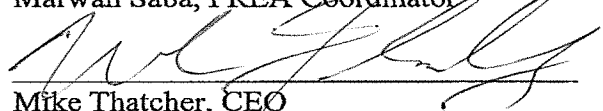
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Dated January 22, 2018